



NNEEDV
NATIONAL NETWORK
TO END DOMESTIC
VIOLENCE

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Full-Time Position Available:

Transitional Housing Specialist at the National Network to End Domestic Violence

The National Network to End Domestic Violence (NNEEDV) seeks a Transitional Housing Specialist to provide targeted technical assistance and training to recipients of grant funding for transitional housing for survivors of domestic violence, sexual assault, dating violence, and/or stalking. This is a great opportunity for a committed team player to work in a dynamic, fast-paced environment.

NNEEDV is a social change organization dedicated to creating a social, political and economic environment in which violence against women no longer exists. NNEEDV advocates for law, policies and funding to address domestic violence, and provides training, technical assistance, education, and support to state domestic violence coalitions, as well as local domestic violence, sexual violence and stalking programs, transitional housing programs, and the general public.

Working with the Transitional Housing team, the Specialist will help implement NNEEDV's programmatic initiatives and work to build the capacity and effectiveness of Transitional Housing grantees. The ideal candidate is highly dedicated and resourceful, committed to creating positive social change, and passionate about violence against women issues.

Responsibilities

Under the supervision of the Executive Vice President and in collaboration with the entire Transitional Housing Team, the Specialist will:

- Assist in the development and execution of in-person trainings, webinars, regional meetings and topical trainings. This includes meeting facilitation and/or presentation of training content and also includes coordination with selected presenters, participants, site selection and venue staff to ensure compliance with funder requirements.
- Develop culturally appropriate resources and training materials regarding specialized issues affecting survivors of domestic violence, sexual assault, dating violence, and stalking. These include, but are not limited to, trauma-informed and voluntary services, the intersection of domestic violence and homelessness, and program policies for transitional housing grantees based on best practices.
- Identify emerging issues and trends in the field and work to develop innovative training and technical assistance solutions and resources to address those issues.
- Receive and respond to daily technical assistance requests from grantees, funders, and other national TA providers by phone and email, providing information and referrals as needed.
- Work closely with funding agencies to assist TH grantees in creation and revision of program policies and documents that are appropriate for survivors of domestic violence, sexual assault, stalking, and dating violence.
- Provide direct support to grantees, including local domestic violence and sexual assault programs, homeless services providers, and city, county, and state agencies, regarding the implementation of trauma-informed, voluntary services.
- Conduct on-site monitoring visits, independently and/or in partnership with funding agency staff, to transitional housing grantees in order to provide targeted support around program implementation and grant compliance.
- Work closely with NNEEDV's national partners to ensure coordination of resources.
- Attend and actively participate in national meetings for the purpose of building and sustaining partnerships to enhance our work.

- Work closely with other NNEDV teams to ensure that programmatic and policy efforts are integrated and responsive to the needs of domestic violence, sexual assault, dating violence, and stalking survivors in transitional housing, transitional housing grantees, and similar stakeholders.
- Act as liaison to government and non-profit collaborative partners as appropriate.
- Work as a member of the NNEDV team—collaborating with other NNEDV programs and staff.

Required Skills/Education/Qualifications

Successful candidate will possess:

- At least five years of experience in the field of domestic violence and/or sexual assault services and prevention, with preference given to work experience at local or state programs
- Understanding of survivor-centered, empowering approaches and Housing First approach
- Innovative and dynamic training skills
- Outstanding speaking, communication (written and oral), and facilitation skills
- Ability to work independently and as part of a team
- Creative problem-solving and critical thinking skills
- Outstanding interpersonal skills
- Ability to manage multiple projects and overlapping timelines
- Ability to work both quickly and thoroughly
- Superior organizational skills and attention to detail
- Solid computer skills, including Microsoft Office suite
- Knowledge of nonprofit organizations

Desired Skills/Qualifications

- Knowledge of homelessness systems, HUD, housing funding streams, and CoC homelessness assistance systems
- Bilingual skills (reading, writing and speaking) helpful. Spanish preferred.
- Bachelor's degree or equivalent work experience with a nonprofit agency in a relevant area

Location: This position offers a flexible and collegial working environment in our new offices on Thomas Circle in downtown Washington, DC, near McPherson Square Metro. Significant travel required.

To Apply:

Send cover letter, resume, salary expectations, and up to 12 sample presentation slides on a topic that you have presented on, to Cindy Southworth, Executive Vice President, at employment@nnedv.org. Applications that do not contain all of the required items will not be considered. Cover letter, resume, presentation slides, and salary expectations should be combined into a single PDF and attached to the email. Your cover letter should also be pasted into the body of the email. Applications received before March 2nd will be given priority; however, the position will remain open until filled. No U.S. mail or faxes please. Competitive salary, based on qualifications and experience. NNEDV is an equal opportunity employer. Learn more about NNEDV at www.nnedv.org

Anticipated Salary Range, based on qualifications and experience: \$60,000 - \$75,000 annually plus \$3,000/year Washington, D.C. commuting stipend.

Benefits: NNEDV pays the entire cost for each employee's Health, Dental, Life, and Short-Term and Long-Term Disability Insurances. NNEDV contributes 3% to each employee's 401k retirement plan (no match required). NNEDV also provides 17 paid holidays (including the last full week of each year), three weeks of annual leave, and 10 days of sick leave each year. NNEDV also offers vision insurance at a nominal cost.

NNEDV is an equal opportunity employer and we encourage your application to join our highly accomplished team!