

Family Crisis Resource Center, Inc.
Lead Counselor
Job Description

Description: The Lead Counselor provides a full range of services to victims of domestic violence and sexual assault, including confidential supportive counseling and support services. The Lead Counselor provides individual counseling, group counseling, and crisis intervention services. The focus of counseling is determined by the client, and for children, by the needs presented by the child's guardian or case worker. Typically, this counseling consists of providing education and facilitating a process of change within the client.

Education/Experience Qualifications:

- Master's Degree in Counseling, Psychology, Social Work, or related field
- Clinical License (LCPC, LCSW-C, LGPC) or ability to obtain license
- Pass criminal background check
- Knowledge and understanding of the dynamics of domestic violence and sexual assault
- Ability to work in crisis situations
- Working knowledge of and basic computer skills
- Ability to express ideas clearly and concisely, both orally and in writing
- Ability to treat personal information discreetly and confidentially
- Ability to apply knowledge of the dynamics of domestic violence, sexual victimization, and related issues
- Ability to apply knowledge of ethical and legal guidelines
- Ability to apply crisis intervention strategies
- Ability to apply individual and group counseling theories with a trauma-informed focus

Status: Full-time, Non-Exempt

Specific Duties:

- Meet with clients to provide intervention services including crisis and supportive counseling
- Counsel victims of domestic violence and sexual assault in individual and group settings
- Participate in staff meetings, case consultations, and additional training as scheduled
- Maintain professional client records and keep documentation current
- Work closely with FCRC supervisors and staff to ensure effective delivery of services
- Supervise Crisis Intake Specialists pertaining to crisis intervention
- Advocate on behalf of clients with community systems
- Coordinate with local agencies
- Advocate for victims' rights on behalf of specific victims and the general population
- Learn, take direction, be flexible, and to formulate decisions consistent with FCRC's mission.
- Work cooperatively with coworkers and other agencies
- Meet with clients to assess needs and provide information regarding resources and options
- Be familiar with protection orders and peace orders
- Participate in a team effort regarding client services, scheduling, and interagency communication
- Compile any data or reports requested
- Assist with domestic violence and sexual assault prevention education via presentations and social media
- Assist the Executive Director with various projects, including grant writing, reporting, and written policies
- Provide relief coverage to the 24-hour hotline and shelter

Immediate Supervisor: Executive Director