

Position: Shelter Monitor

Employer Name: Family Crisis Center of Baltimore County

Wage: \$10-15 per hour, depending on education and experience

Location: Southeastern Baltimore County

Employment Terms: p.r.n.

Hours of Work: Shifts day--7:30 AM-2:30 PM; evening--2:00 PM-10:00 PM, overnight--10:00 PM-7:30 AM

Apply By: May 5, 2017

Please send a cover letter and resume to: Elena Hampton-Stover, Program Services Director, elena@familycrisiscenter.net

The Family Crisis Center of Baltimore County is hiring a p.r.n. Shelter Monitor.

Our ideal candidate is non-judgmental, professional, respectful, flexible, and values confidentiality, equality, and empowerment, and has strong critical thinking and problem solving skills. The p.r.n. Shelter Monitor, under the direct supervision of the Shelter Coordinator, is required to demonstrate the ability to communicate and comprehend oral and written instructions and to provide a consistent, respectful service for all shelter residents.

We offer staff training, and an opportunity to be part of a well-established organization providing services to families who have experienced violence working to create a society free from violence.

Position Description & Requirements:

Minimum Education Required: Minimum of high school diploma or equivalent.

Minimum Experience Required: No prior experience required.

Values & Skills Needed:

- Knowledge about interpersonal violence and abuse
- Communication skills (written and verbal, conflict resolution)
- Client interactions (intake paperwork, orienting new residents to facility)
- Administrative (answering phones, safety monitoring, documentation)
- Daily operations (light cleaning, documenting maintenance needs)
- Ability to work independently as well as in collaboration with teammates

Must have valid:

- Criminal background check
- State issued identification
- Professional references